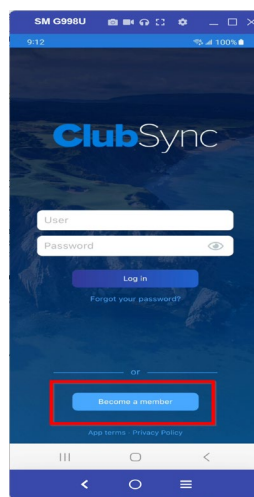


Registering for the ClubSync App

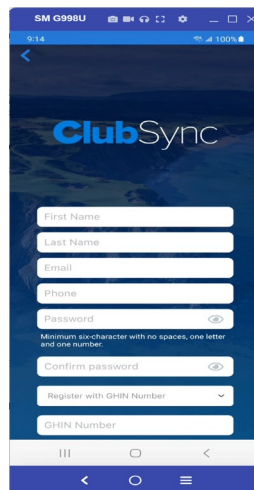
The following will walk you through the process to Register for the ClubSync application and link yourself to the Heritage Harbour Club. If you received the email indicating that you have already been setup under the Heritage Harbour Club you can just sign on and begin using the app. If you did not receive this email then follow the set of instructions for registering for the Heritage Harbour Club.

Here are the steps to register:

1. Open the ClubSync App and click on the “Become a member” button (circled in Red) at the bottom as follows

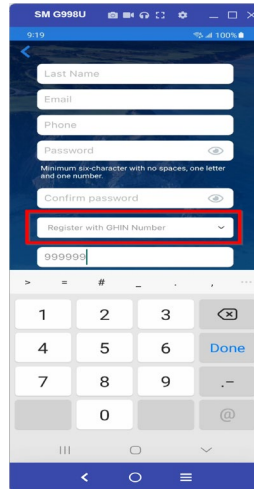


2. Once clicked you will receive the following screen:



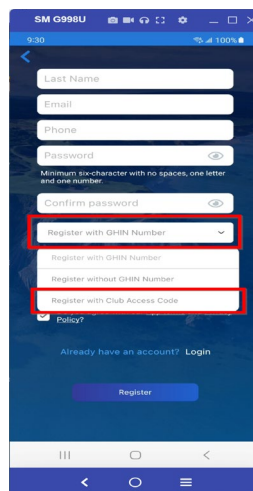
3. Enter your First Name, Last Name, Email Address, Phone # and passwords as required.

4. If you keep a handicap and have a GHIN number, leave the “Register with GHIN Number” option selected and enter it in the GHIN Number field as shown below. This will link you directly to the Heritage Harbour Club as well as any other clubs that you may be a member with that you have registered your GHIN with. If after registering with your GHIN it does not connect you with Heritage Harbour, notify the Pro Shop so that they can make sure to link your GHIN with Heritage Harbour as even though you may have registered it at another club, you can affiliate your GHIN with multiple clubs.

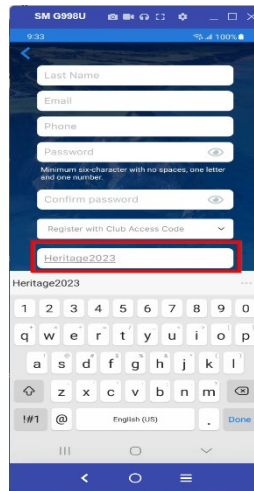


5. If you do NOT currently have a GHIN, then you can register using the Heritage Harbour Club Code as shown below. If you are a golfer, you should register to keep your handicap at Heritage Harbour as it is part of your membership and it will enable you to be able to play in events that require an established handicap so speak with someone in the Pro Shop about getting setup. You can then update your profile once you have a GHIN to link this. The following are the steps to register with a Club Code:

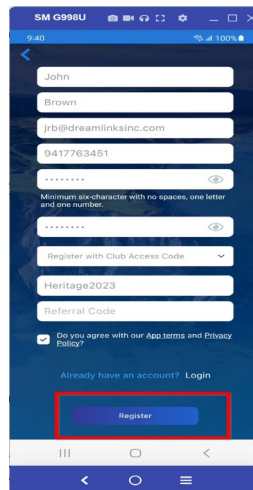
- a. Click on the drop down that currently shows the value of “Register with GHIN Number” and select the “Register with Club Access Code” as follows:



- b. Once you have selected this option, enter “Heritage2023” as the Club Code as follows and click “DONE”.



- c. Once finished click the “Register” button at the bottom as follows to complete the registration process



6. Once you have successfully registered, it will automatically log you into the ClubSync platform where you can begin exploring the application.
- a. NOTE: when you are first registered in you will NOT see Heritage Harbour Golf Resort in your list of clubs yet. Once you register, this will send notification to the Administrator of the Club that you have registered and once they verify your membership they will accept your registration and you will then be notified. Until then you can still use the application to get familiar with it and go through some of the Video Tutorials to familiarize yourself with the app.

- When you are approved by the club you will receive the following notification in your app and you will now have access to view the Heritage Harbour Golf Resort Club groups, events, matches and chats as well as begin to join and create your own groups and events within the club.

